

## **Dammeron Valley Landowners Association Board Meeting House Rules**

The Dammeron Valley Landowners Association (DVLA) Board has adopted a set of House Rules, which are modified from Roberts Rules of Order. This is done in an effort to increase transparency and landowner involvement and input during the course of monthly business meetings. These rules will be introduced and take effect on **August 25, 2015**.

- 1.0 The DVLA Board will follow the posted agenda with any amendments made at the beginning of the meeting.
- 2.0 After the action items, there will be standard committee reports.
- 3.0 After the standard reports, there will be up to a ten minute public comment period for landowners who wish to address items on the new business agenda.
  - 3.1 Comments will be limited to no more than 2 minutes per recognized speaker. No one may speak again until all recognized speakers have been heard, time permitting. These comments will serve to inform the board on new business items that may require a vote.
- 4.0 After public comments, the Board will address the new business items as presented on the approved agenda.
  - 4.1 If any Board member wishes to hear further comments from the audience on a specific new business item, they may make a motion to open the floor for a period of five to ten minutes. The motion will require a second, and a majority of Board members in attendance must vote to open the floor for discussion. Landowners wishing to speak will be recognized and given up to one (1) minute to comment on the item under current discussion. No one will be allowed to comment again until all recognized landowners have spoken, time permitting.
  - 4.2 At the end of new business, the Board will address any remaining old business items. The same procedures will be allowed as under 3.1 above.
- 5.0 At the conclusion of old business, the DVLA Board will hold a period of open discussion for audience members.
- 6.0 The DVLA President (or acting President) will appoint a time keeper from Board members for each meeting. They will manage timed presentations with a 30 second warning sign, and a STOP sign.
- 7.0 There will be no “straw poll” votes taken during the business meetings. They are not binding on the Board, and they do not necessarily represent the opinions of the majority of Dammeron Valley Landowners.
- 8.0 These House Rules may be modified by the Board at the beginning of any regular business meeting.